

BC CONSERVANCY - FOOD TRUCK PARTICIPATION FORM

Please return this form, required documents (i.e., certificate of insurance, health permits, menus, etc.) to the Burke Centre Conservancy, 6060 Burke Centre Parkway, Burke, VA 22015-3702, Attn: Community Activities Staff.

BUSINESS/VENDOR NAME: _____

CONTACT NAME: _____ **E-MAIL:** _____

STREET ADDRESS: _____ **WEB SITE:** _____

CITY/STATE/ZIP: _____ **CONTACT #:** _____

COVID-19 REQUIREMENTS: _____ **PLEASE INITIAL HERE TO CONFIRM COMPLIANCE:** _____

Based on the Governor's Phase 3 order, food trucks are asked to ensure there are signage and aids to help customers maintain 6 ft. of distance while ordering/waiting for an order when a truck is scheduled at one of our facilities. Scheduled, frequent cleaning and disinfecting of order pick-up areas and other commonly touched surfaces is required. Please briefly describe your specific COVID-19 procedures below (or attach to this form):

PREFERRED CONSERVANCY LOCATION (select any that apply):

Commons CC/Pool Landings CC/Pool Oaks CC/Pool Ponds CC/Pool Other: _____

PREFERRED DAYS:

MON
 TUE
 WED
 THU
 FRI
 SAT
 SUN

TIMES:

AM
 LUNCH
 PM
 ANY

FREQUENCY:

DAILY
 WEEKLY
 BI-WEEKLY
 MONTHLY

SPECIFIC DATE(S)/EVENT(S):

OTHER: _____

FOOD ITEMS/MENUS – Please list ALL food and drink items you wish to sell; or, attach a copy of your menu.

OTHER REQUIREMENTS:

- A copy of a current business license and certificate of insurance (listing Burke Centre Conservancy as "additional insured") are required at least two (2) business days before a scheduled event. Additionally, please note that the Fairfax County Health Department may require you to have a temporary food service permit. A copy of your permit is also required. Vendors without proper paperwork will be turned away. Download the required forms at <http://www.fairfaxcounty.gov/hd/food/foodpdf/eh24-tempfood.pdf>
- All beverages must be sold in plastic, metal or paper containers (no glass containers are permitted).
- Vendors must provide their own power, water, tables, chairs and other needed equipment.
- For public health and safety, the disposal or drainage of oil, grease, etc. on Conservancy property is strictly prohibited. Vendors may be subject to cleaning charges for failure to adhere to this policy.

I have read, understand and agree to abide by all guidelines as stated herein, and release the Burke Centre Conservancy, its officers, directors, staff, agents and representatives from any and all liability for changes, loss or injury to any person or goods which may arise from my participation at any Conservancy-owned property location.

Signature: _____ Date: _____