

## 2024 POOL RULES

For questions regarding Burke Centre Conservancy pools please call us at (703) 978-2928, contact our Pool Clerk, [poolclerk@burkecentre.org](mailto:poolclerk@burkecentre.org). The Conservancy office is located at 6060 Burke Centre Parkway. Office hours are Monday-Friday, 9:00 AM-5:00 PM and Saturdays 9:00 AM-12 NOON.

The Pool Manager is responsible for the strict enforcement of the rules and ensuring the facility is operated in a safe and peaceful manner for all to enjoy. The Pool Manager has the authorization to temporarily deprive any member or guest use of this facility and may use discretion in the enforcement of these and other rules and regulations.

Lifeguards are on duty to promote the health and safety of all patrons, enforce rules and regulations, respond to emergencies, and prevent as many problems as possible, however parents and guardians are ultimately responsible for the safety of their children. There is no substitution for active and close parental or guardian supervision.

### 1.0 MEMBERSHIP DESCRIPTIONS

**Pool Member—Resident and Conservancy Member:** Conservancy member in good standing -- having all assessments current, all fees relating to pool membership paid in full, and has agreed to abide by Burke Centre's pool membership rules.

**Pool Member—Non-Resident:** Individual or family who has paid all necessary fees for pool membership as determined by the Board of Trustees and has agreed to abide by all pertinent rules of the Conservancy.

Eligibility for membership to the pools will be determined at the time of initial (new or renewal) application only. Members may not be added to the application during the season.

#### 1.1 FAMILY MEMBERSHIP

Family membership shall be limited to up to two (2) adults, and all legal dependents of members residing in the same home that are under the age of 23, as of the first day of the pool season (definition does not include those who are ages 23 & older). Additional adults residing in the home, **including extended family members, and Au Pairs**, who are able to verify it as their residence will be eligible to purchase individual pool memberships. Acceptable proof of residency items include: driver's license, original utility bill, personal check, etc. \*Additional members may **NOT** be added to the application after the initial registration is completed.

#### 1.2 SINGLE MEMBERSHIP

Single membership shall be available for: (a) individuals not qualifying for a Family membership as defined in Section 1.1 above; (b) a single adult whose child or children are age four (4) and under as of the first day of pool season; or c) a child who is at least **12** years of age and can pass a swimming test conducted by lifeguards.

#### 1.3 SENIOR CITIZEN MEMBERSHIP

Discounted membership program available to those age 65 and older, proof of age required at the time of registration. Senior-Single: member age 65 and older. Senior-Couple (for Burke Centre residents only): One member, age 65 and over, and their spouse.

#### 1.4 GUESTS

**Guest passes are available for sale only to current season Burke Centre pool members! All guest passes are available for purchase by a current pool member.**

Burke Centre pool members may bring guests to the pools. Members must sign the guest in/out when arriving/leaving the pool, use a guest pass for each guest over the age of four and the Burke Centre pool member must stay at the pool while hosting a guest(s).

Guest passes are limited to 30 visits per membership application. The total number of guest visits sold to any Burke Centre pool member may not exceed a total of 30. This can be a combination of 10-visit guest passes and daily guest passes, or can be a total of 30 daily guest passes or a total of three 10-visit guest passes.

Pool membership and guest passes are the right and property of the Conservancy, are not transferable to another membership and may be revoked at any time.

- A. **Daily Guest Pass.** Good for one pool visit. Single use daily guest passes are available throughout the season. Non-pool members **must** be accompanied to pools by a Burke Centre pool member. The Burke Centre pool member must stay at the pool while hosting a guest(s). [Non-refundable]
- B. **10-Visit Guest Pass.** Offers discounted guest pool entrance fees for 10 individual pool visits. Pool member must accompany and sign in all guests. No exceptions. [Non-refundable]

## 2.0 ADMITTANCE

### 2.1 POOL MEMBERS

- A. All pool members **5 years and older** must present pool pass at the time of admittance to any Burke Centre pool.
- B. Professional instruction may be made available by the lifeguards of Atlantic Pool Services, Inc.
- C. Children ages **11** and under who have **not** passed a swim test conducted by the lifeguards must be accompanied by an adult pool member age 18 or older.
- D. Children ages **12** and older may enter the pool unaccompanied **after passing a swim test conducted and noted by lifeguards**. Children **under the age of 12** who pass the lifeguard's swim test must be accompanied by a Burke Centre pool member age **16** or older. Members ages **16** or older may enter the pool unaccompanied and are not required to take a swim test.

AGE	WITH SWIM TEST	WITHOUT SWIM TEST	REQUIREMENT
11 & Under		X	Accompanied by parent or Adult pool member <b>18+</b>
11 & Under	X		Accompanied by pool member <b>16+</b>
12 & Older	X		May enter pool unaccompanied
16 & Older		X	May enter pool unaccompanied and no test is required

- E. Anyone who fails to obey a guard's direction, misbehaves, or endangers the safety of others may be suspended from the pool (see Section 4.0-C).
- F. The manager, will at his/her discretion, restrict or suspend entry as required to maintain maximum occupancy levels.

CAPACITY LEVELS	MAXIMUM FACILITY LOAD	MAIN POOL	WADING POOL
Commons Pool	338	317	21
Landings Pool	230	193	37
Oaks Pool	231	194	37
Ponds Pool	187	173	14
Woods Pool	230	193	37

**NOTE: County Health regulations dictate that the pool must be closed, super-chlorinated and cleaned when contaminated with human waste. It is the responsibility of members to attend to their children accordingly to avoid closure of the pool. Fairfax County requires pools to be closed for a minimum of two (2) up to 16 hours when contaminated!**

### 2.2 GUESTS

- A. All guests must abide by the same rules and regulations as members.
- B. Members must purchase and present a guest pass and the guest must be signed in at the pool including name, address and phone number (in case of emergency) when arriving at the pool. A member's guest may re-enter the pools on the same day without using an additional pass, provided they are accompanied by the member and the member completed the daily "Guest Sign-in / sign-out" procedure when they first arrived at the pool that day. If the "Guest Sign-in / sign-out" was not completed and cannot be verified for that day, then use of a new guest pass will be required.
- C. Members may not bring more than three (3) guests to the pools at one time. Admittance of any guests is dependent on pool capacity and at the pool manager's discretion. Members must remain at pool while hosting a guest(s) and will be held responsible for guests.

## 3.0 POOL RULES

### 3.1 GENERAL

- A. All persons shall obey the instructions, and respect the authority, of the lifeguards. Failure to do so may result in immediate suspension.
- B. No persons shall use the pool unless it is officially open, and lifeguards are on duty. Unauthorized use of the pool before or after hours will constitute as trespassing and all violators may be subject to prosecution. Please note that the posted pool closing time includes all areas of the pool facilities including eating areas, showers, bathrooms, etc.
- C. Persons must stay clear of the guard stations and not loiter at the check-in desk.
- D. All members and their guests are required to wear appropriately fitting attire, specifically manufactured for swimming. Clothing should be suitable for a family environment (i.e., thongs are prohibited). Street or work shoes are not permitted on the pool deck.
- E. Electronic devices that are brought to a Burke Centre pool for the personal use of a pool member must be operated at such a level so that the sound does not leave the immediate area where it is placed. Additionally, pool members are encouraged to use headsets/earphones.
- F. No pets are permitted in the pool facility **with the exception of service animals, i.e., Seeing Eye dogs. Per Health Department regulations, no animals will be allowed in the water.**
- G. As a reasonable accommodation to non-proficient swimmers, the following floatation devices are approved for lap swim use at the discretion of the pool manager:



- H. Wheeled vehicles (e.g., bicycles, skateboards, hover boards, roller skates /rollerblades, Heelies (shoes with wheels), etc.) and playpens are not permitted in the pool area. Exceptions include wheelchairs and strollers. Bicycles are to be placed in the racks provided and kept off the access ways to the pools.
- I. The Conservancy is not responsible for items left at pools. Items found and turned into the Conservancy office will be held for no longer than 30 days.
- J. Profane language will not be permitted in the pool facility.
- K. **The consumption of food and/or beverages on the pool deck is prohibited.** Water containers are permitted but must be made of plastic or metal only. Glass containers are not permitted inside the pool enclosure. Food consumption is permitted in the eating area only. All refuse must be placed in containers provided.
- L. Chewing gum is not permitted inside the fenced pool area.
- M. Drugs/Alcoholic beverages and persons under the influence of drugs or alcohol will be denied entrance or asked to leave the pool.
- N. Smoking/Vaping is not permitted in any pool area including areas designated for food and beverage consumption.
- O. Use of remote-controlled devices (i.e., drones, helicopters, boats, etc.) is not permitted in or above pool grounds.
- P. Burke Centre Conservancy has a ZERO tolerance policy on any form of discrimination and/ or harassment.
- Q. Pool Toys must be limited to small floating and non-breakable items.

### 3.2 HEALTH AND SAFETY

- A. Fairfax County Health regulations dictate that pools must be closed, super-chlorinated and cleaned when contaminated with human waste. It is the responsibility of members to attend to personal needs and hygiene accordingly to avoid closure of the pool. *Fairfax County requires pools to be closed for two (2), up to sixteen (16) hours*, based on the level of contamination.
- B. Pools will be closed and cleared under the authority of the pool manager when electrical or thunderstorms are in the area. Any person who refuses to leave the pool when asked to do so by pool personnel will be subject to suspension of pool privileges and their membership fee will be forfeited for that season. **Pools must remain closed for at least 45 minutes following the last clap of thunder and/or bolt of lightning.**

- C. A ten-minute break period will be observed each hour of operation. At the beginning of the break period the pool will be completely cleared. All members and guests must exit the pool. After the guards check the pool, lap swimming may be permitted at the discretion of the pool manager. There will be no break period in the final hour of operation.
- D. **Lap Swim is designated for lap swimming ONLY and is defined as continuous forward motion in the lap lanes.** During designated Lap Swim hours, non-swimmers are permitted to remain inside the pool fence or on the pool deck, however, they are not allowed to linger, sit near the edge of the pool, or to soak their feet in the pool during this time.
- E. All persons must take a shower prior to entering the pool. Swim privileges shall be refused to all persons having colds, coughs, inflamed eyes, infections, open wounds/sores or wearing bandages or non-waterproof casts. Spitting and spouting of water or similar unsanitary actions are not permitted.
- F. Running, pushing, dunking, rough play, standing or sitting on another's shoulders, somersaults and other dangerous actions are considered inappropriate behavior for the pools and are prohibited.

### **3.2.1 DIVING AREA**

- A. Diving board use is limited to persons who have proven to lifeguards an ability to swim.
- B. Only one person at a time is allowed on the diving board.
- C. Users must delay a dive until the area is clear of other swimmers.
- D. Repeated bouncing, racing, or other dangerous actions on the diving board are prohibited. Acceptable dives include: Forward Dive; Forward Dive with a Twist; Swan Dive; Jack Knife; Backward Dive; Backward Jack Knife; Forward Somersault and Forward 1½ Somersault.
- E. General swimming in the diving area is prohibited while the diving board is open for use. Divers must swim directly out of the area after each dive.
- F. Wearing goggles/face masks while diving off the diving board is prohibited.

### **3.2.2 BABY POOL**

- A. Use is restricted to children five years of age and under, who must be accompanied by a parent or a person who is at least 18 years or older, that will be held responsible for the behavior of the child.
- B. Babies/toddlers in diapers must wear disposable diapers made specifically for swimming.
- C. Strollers or small baby-carrying devices are permitted in the baby pool area only if space permits and at the discretion of the pool manager. Strollers must be restrained and made incapable of rolling. Babies in small carrying devices are not to be placed on tables or in pool chairs.
- D. Pool Toys must be limited to small floating and non-breakable items.

## **4.0 CONDITIONS/ RULES ENFORCEMENT**

- A. Any pool member who is caught trespassing will have all pool privileges suspended for an appropriate duration, and police action will be taken, as necessary.
- B. Failure to comply with these rules, or any part thereof, shall be sufficient cause for members to be deprived of the use of the pool. The lifeguards or pool manager may suspend privileges for behavior and rule infractions for a 24-hour period. All corrective action taken by the pool management staff must be reported on a daily basis to the Conservancy office. Based on the severity of the infringement, the lifeguard or pool manager may recommend to the Conservancy staff that further corrective action be taken.
- C. The lifeguards or pool manager may suspend the pool member for the day due to behavioral or other problems (See Section 3.2F/G). Under certain circumstances, suspensions may be sufficient cause for the member to have all pool privileges revoked permanently or for an extended period to be determined by the Conservancy staff on a case-by-case basis.
- D. Any person deliberately damaging pool furniture, equipment, or structures, will be automatically suspended and police action will be taken where necessary.
- E. The cost of any and all damages must be reimbursed to the Burke Centre Conservancy.
- F. All persons using the pool do so at their own risk. The Burke Centre Conservancy assumes NO responsibility for any accident or injury in connection with such use or for any loss and/or damage to personal property.

- G. Persons using the pool agree not to hold the Burke Centre Conservancy liable for any actions, of whatever nature, occurring within the pool area.
- H. Inappropriate behavior will not be tolerated and may result in a 3-7 day suspension period of pool privileges beginning with the first offense. Additional and/or more severe offenses may result in pool entry being revoked for the remainder of the season.
- I. If a membership pool pass is revoked for any reason during the season, the membership fee shall be forfeited.
- J. These rules have been developed for the operation of the pool in the best interest of all community members and can be changed or amended as necessary by the Board of Trustees. If community members feel at any time that the pool is not being operated in the best interest of the community, they should contact the Conservancy staff at (703) 978-2928 | After-Hours at 1-866-878-2430.

## 5.0 REFUNDS

**Burke Centre Conservancy pool membership and any unused guest pass purchases are non-refundable.** There are two exceptions to this policy, which are discussed in Sections 6.1 and 6.2. There are no other exceptions to the refund policy under any circumstances.

**6.1 MOVING (PARTIAL REFUND):** Burke Centre resident pool members (only) moving from the area prior to July 5, 2024 may receive a 50% refund upon written request. This request must include the date of the move and the forwarding address for the partial refund, and **MUST** be received by the Conservancy office no later than 5 PM July 5, 2024. **This policy does NOT apply to Non-Resident pool members.**

**THIS REQUEST MUST BE MADE IN WRITING TO:** Burke Centre Conservancy, 6060 Burke Centre Parkway, Burke, VA 22015-3702, Attn: Community Services.

**6.2 PRIOR TO SEASON:** A 100% refund of membership fee will be granted **if requested in writing to the Conservancy office by 5pm on May 24, 2023.**

**THIS REQUEST MUST BE MADE IN WRITING TO:** Burke Centre Conservancy, 6060 Burke Centre Parkway, Burke, VA 22015-3702, Attn: Community Services.

## 6.0 SWIM INSTRUCTORS

Professional instruction will be made available by the lifeguards of Atlantic Pool Services, Inc as a direct arrangement between Atlantic Pool Services and interested members, without the involvement of the Burke Centre Conservancy. Fees and charges for this instruction are established by the company and payment is made by the interested members directly to the company. The instructors' training must be in compliance with Water Safety Instruction (WSI) certification requirements. Call individual pools for class dates and fees.

**No outside formal and/or paid swim instruction is to be provided at any Burke Centre pool aside from the above stated.**

POOL ADDRESSES & PHONE #'S		
<u>POOL NAME</u>	<u>POOL ADDRESS</u>	<u>POOL PHONE</u>
COMMONS	5701 Roberts Parkway	703-239-8596
LANDINGS	6001 Cove Landing Road	703-250-4359
OAKS	5708 Oak Leather Drive	703-323-0369
PONDS	9837 Burke Pond Lane	703-250-0003
WOODS	10100 Wards Grove Circle	703-239-2048