# RESIDENT- 2017 POOL REGISTRATION FORM Pools open May 27 – September 4, 2017

To be filled out by ALL members

BURKE CENTRE ASSESSMENTS MUST BE CURRENT TO COMPLETE REGISTRATION!		
2017 RESIDENT REGISTRATION FEES: (See reverse side for definitions)		
<b>EARLY BIRD DISCOUNT RATES: Start - 3/10/17 ~ End - 4/29/17</b> Family: \$110 Single: \$60	REGULAR SEASON RATES:         Start - 4/30/17 ~ End - 7/31/17         Family: \$140       Single: \$75	
LATE IN SEASON DISCOUNT RATES: Start - 8/1/16 ~ End - 8/15/17 Family: \$70 Single: \$35	END OF SEASON DISCOUNT RATES: Start - 8/16/17 ~ End - 9/4/17 Family: \$40 Single: \$20	
SENIOR CITIZEN MEMBERSHIP (65+):         (Born on or before 5/27/52-Proof of age required!)           Early Bird Rate: 3/10/17 - 7/31/17         Couple: \$50         Single: \$25           Late in Season Rate: 8/01/17 - 8/15/17         Couple: \$35         Single: \$17.50           End of Season Rate: 8/16/17 - 9/4/17         Couple: \$20         Single: \$10		

For office use only	
DATE REC	T#
Total Amount Paid	
Payment Method	
Assessment Check	Y N
# of Stickers Given	BC Staff
Date:/	Member
# of New Cards	Mailed
# of Stickers	BC Staff
Pool Rules Given	Y N
# 10-Visit Pass	BC Staff
# Daily Pass	Member
Pass No.(s)	Mailed
Initial [completed]	

* EARLYBIRD APPLICATIONS MUST BE RECEIVED AT THE	
CONSERVANCY OFFICE BY 5PM ON 4/29/17. PLEASE NOTE	
THAT POSTMARKS WILL NOT SATISFY THE DEADLINE! NO EXCEPTION	NS*

**APPLICANT'S SIGNATURE** 

LAST NAME:	If you rent, OWNERS NAME:
STREET ADDRESS:	
CITY/STATE/ZIP:	
PHONE:	EMAIL:
EMERGENCY CONTACT NAME:	PHONE:
**COMPLETE HERE TO PAY WITH A CREDIT CARD BY MAIL** [ ] VISA or [ ] MASTERCARD	
ACCOUNT NUMBER:	AMOUNT: \$
EXPIRATION (MM//YEAR): SECURITY CODE (3 DIGITS FROM CARD BACK):	
NAME as it appears on card:	SIGNATURE
When submitting your application, please consider paying with a personal check, as this allows us to keep our membership rates affordable by avoiding credit card processing fees.	

List names of all those who will be joining on this membership (attach additional form if needed). If last name is different than one above on application, please list different last name. Please indicate what each member needs and include all photos or I.D. cards with registration.

Please be sure to write the applicable name, address and birth date on the back of all photographs. Additional members may NOT be added to the application during the pool season. Please allow 10-14 business days for return of cards and/or stickers.

PLEASE LIST ALL FAMILY MEMBERS INCLUDING APPLICANT (Please print legibly)

Last Name

First Name

Relationship to Applicant

APPLICANT

APPLICANT

APPLICANT

TOTAL # of MEMBERS:

DATE

## 2017 RESIDENT REGISTRATION INSTRUCTIONS

**ELIGIBILITY FOR MEMBERSHIP**: Eligibility for membership to the pools will be determined at the time of initial (new or renewal) application only. Additional members may <u>not</u> be added to the application during the season. **Note: Burke Centre assessments must be current to complete the membership.** 

If you DON'T need a new I.D. card(s): Each applicant must fill out a form. If you were a pool member last year and your photo does not need to be updated, follow the procedures in the next paragraph (pictures of children must be updated every three years and all other pictures should be updated if appearance has changed dramatically). All pool members over the age of 4 must have a photo I.D. card with current photograph as of the 1<sup>st</sup> day of pool season.

Fill out the registration form completely and send it with your payment to the Burke Centre Conservancy. Include a stamped, pre-addressed envelope with \$0.71 postage to: Burke Centre Conservancy, 6060 Burke Centre Parkway, Burke, VA 22015-3702. Your 2017 stickers and pool rules will be sent to you by U.S. mail. Please be advised that depending on volume, processing may take up to 3-4 weeks between March and early May.

If you DO need an I.D. card(s) & photo(s): If you are a new resident joining the pool for the first time, or your pictures need to be updated, please do the following:

Fill out the form and send it with your payment and one photo (front view) of each member who will be using the pool or whose photo needs to be updated. Photos may be emailed to: <a href="mailto:poolclerk@burkecentre.org">poolclerk@burkecentre.org</a>. These photos must be individual and clearly identifiable. Write the name, phone number, and date of birth of each person legibly on the back of the photo. The person's face in the photo must not be larger than 1" x 1-1/4". **DO NOT** cut photos or attach the pictures to the form with staples.

#### FREE PHOTO OPPORTUNITIES:

New members or those who wish to update pool I.D. cards may have photos taken at no charge at one of the following photo opportunities. Photo ops will be held at the Commons CC, 5701 Roberts Parkway. Registration may be submitted at these times.

Monday, March 27th, 5:30-8 PM @ Commons CC Saturday, April 15th, 2-5 PM @ Commons CC Monday, May 51st, 5:30-8 PM @ Commons CC Monday, June 5th, 5:30-8 PM @ Commons CC

Photos will only be taken for those who have completed their registrations; no guest passes or stickers will be distributed at the photo ops.

#### 2017 RESIDENT REGISTRATION FEES

EARLY BIRD: March 10 - April 29, 2017

Family: \$110 Single: \$60

REGULAR SEASON: April 30 - July 31, 2017

Family: \$140 Single: \$75

**LATE IN SEASON:** August 1 – August 15, 2017

Family: \$70 Single: \$35

**END OF SEASON:** August 16 – September 4, 2017

Family: \$40 Single: \$20

Please see front of application for senior (65+) membership

fees.

### DEFINITIONS FOR POOL MEMBERSHIP:

**FAMILY**: Family membership shall be limited to up to two (2) adults, and all legally dependent children residing in the same home that are <u>under the age of 23 (born on or after 5/28/94)</u>.

**SINGLE**: Single membership shall be available for: a) individuals not qualifying for a Family membership; b) a single adult whose child or children are four years of age or younger as of 1<sup>st</sup> day of pool season; c) a child who is at least 10 years of age.

\*NOTE: children ages 12 & under must pass a swimming test conducted by lifeguards to enter pools without an adult age 18 or older.

**AU PAIR**: Person providing child care in return for room and board. May be considered one of the two adults permitted on a Family membership. The au pair must purchase a single membership or use a guest pass if exceeding the two adult limit per family membership.

REFUNDS: MOVING: Resident pool members moving from Burke Centre prior to July 5, 2017 may receive a 50% refund upon written request. This request must include the date of the move and the forwarding address for the partial refund, and MUST be received by the Conservancy office no later than 5PM July 5, 2017. All pool membership cards and stickers must be returned to the Conservancy office at time of request.

**PRIOR TO SEASON**: A 100% refund of membership fee will be granted if requested by 5PM, May 23, 2017. All I.D. cards and/or stickers issued must be returned at time of request.

**ALL REFUND REQUESTS MUST BE MADE IN WRITING TO:** Burke Centre Conservancy, 6060 Burke Centre Parkway, Burke, VA 22015-3702, Attn: Community Services.

NOTES: Guest passes are available for sale only to current season Burke Centre pool members! Guest passes are limited to 30 visits per membership application and are non-refundable.

Please plan ahead – guest passes can be purchased only at the Conservancy office during business hours (M-F: 9 AM – 5 PM & Sat: 9 AM-Noon).

#### **POOL GUEST PRICE FOR RESIDENTS**

DAILY GUESTS: \$5 per guest, per day (No refunds) Guests age 4 and under enter free.

10-VISIT GUEST PASS: \$25.00 (No refunds)

Offers discounted guest pool entrance fees for 10 individual pool visits. Pool member must accompany and sign in all guests. Limited number available for sale per membership. Non-refundable and non-transferable.

INDIVIDUAL WEEKLY PASS: \$35.00 (No refunds)
Good for seven (7) consecutive days; designed to try out Burke
Centre's pools. A pool membership application must be
completed. Fee paid may be applied toward a full membership
purchase. (Weekly passes valid for current pool season
only; no refunds)

REPLACEMENT I.D. CARDS AND/OR STICKERS: If your pool photo I.D. card(s) and/or sticker(s) are misplaced during the current pool season (current season is defined as the day registration occurs through Labor Day, even if pools are not open at the time of registration), the cost for replacement is \$12.00 per card and/or sticker. NO REFUNDS will be given for replacement I.D. cards once they have been made. The maximum cost for families in need of replacement I.D. cards and/or stickers will be \$25.00.

If you have any questions, please contact the Conservancy office at 703-978-2928.

\*All persons using the pool do so at their own risk. The Burke Centre Conservancy assumes NO responsibility for any accident or injury in connection with such use or for any loss and/or damage to personal property.

\*Persons using the pool agree not to hold the Burke Centre Conservancy liable for any actions of whatever nature occurring within the pool area. Also, members will be responsible for the actions of their children and guests.